

MEMORANDUM

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TO: PRINCIPALS/HEAD TEACHERS – PRIMARY SCHOOLS
FROM: EXECUTIVE OFFICER
NORTHERN TERRITORY BOARD OF STUDIES
DATE: 25 SEPTEMBER 2009
RE: 2009 NORTHERN TERRITORY BOARD OF STUDIES - ADMINISTRATOR'S
MEDAL AWARDS FOR YEAR 6 STUDENTS

The Northern Territory Board of Studies (the Board) is again receiving nominations for Administrator's Medals for the 2009 school year.

The Administrator's Medal is awarded to recognise scholastic achievement at the senior primary school level. Medals are awarded to - one student in the non-government sector, one student from Arnhem, City, Northern Suburbs, Palmerston and Rural and Rivers clusters and two from the Central Cluster. There is no prize money awarded.

Presentation of Administrator's Medals will take place at the Board's annual student awards presentation ceremonies to be held in Alice Springs on 5 February and Darwin 12 February 2010. School Principals/Head Teachers will be advised of the outcome of nominations before the end of the 2009 school year.

The criteria for this medal are:

- Academic achievement;
- Appropriate behaviour;
- Outstanding citizenship and concern for others.

The criteria must be addressed and all nominations should be typed if possible. Additional pages may be added to the nomination form if required.

To nominate students for the Administrator's Medal please complete the attached nomination form(s) and return to the Executive Officer NT Board of Studies by email ntbos@nt.gov.au, fax 8999 4363 or by post to GPO Box 4821, Darwin NT 0801.

Nominations will close on Friday 20 November 2009

If you require any further information I can be contacted on telephone 8999 4344.

Yours sincerely



HAZEL HORNE
Executive Officer